



# My Holiday Fair Reservation Form

1522 Main St., Anderson, IN 46016

www.myholidayfair.com

Phone: 877.842.0624 Fax: 800.640.1868

SCHOOL NAME: \_\_\_\_\_

SCHOOL ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

SCHOOL PHONE: (\_\_\_\_\_) \_\_\_\_\_ SCHOOL FAX: (\_\_\_\_\_) \_\_\_\_\_

SPONSOR'S NAME: \_\_\_\_\_

SPONSOR'S PHONE: (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

SPONSOR'S EMAIL: \_\_\_\_\_/\_\_\_\_\_

PROGRAM DATES: \_\_\_\_/\_\_\_\_ THRU \_\_\_\_/\_\_\_\_ ARRIVAL DATE: \_\_\_\_/\_\_\_\_ ENROLLMENT: \_\_\_\_\_

**\*\*please note that your kit of merchandise will arrive at the school approximately 5-7 business days before the sale begins**

Choose one:

**SPONSOR WEBSITE & MOBILE CASH REGISTER? YES/NO**

**CASH BOX? YES/NO**

**EARLY Sign on bonus:** (available until October 31)

**A:** 6' Stocking filled with toys    **B:** Steel Handle Hallway Cart    **C:** Kids Kash (600 student max)    **D:** 8' Inflatable Snowman  
**E:** Fire 7

## RESERVATION FORM TERMS & CONDITIONS:

### OBLIGATIONS OF MY HOLIDAY FAIR TO PROVIDE:

- Parent letters in English & Spanish
- Wall Posters
- Money envelopes
- Small, Medium & Large Gift Wrap Sacks
- Large Take Home Sacks
- 1 FREE next business day delivery on reorder
- Pop the Top and Shop Display Boxes
- Helpful Hints Manual
- Table Covers
- Price Coded Merchandise
- UPS Return Labels
- Mobile Cash Register App

### OBLIGATIONS OF SCHOOLS/ORGANIZATION:

Please place all return merchandise boxes in the office with the provided UPS return labels. **Payment is due within 2 weeks of the end of the fair** (exception, if the fair ends the last week of school before winter break payment is due no later than January 15<sup>th</sup> or a \$50.00 late fee will be added.) Mail payment to: My Holiday Fair - 1522 Main Street - Anderson, IN 46016; or Fax payment to 800-640-1868 using our CHECK/CC by fax form. **Please do not send your payment in the box with returning merchandise. No invoice will be sent. Your inventory control sheet will serve as your invoice and receipt.** My Holiday Fair does not collect sales tax. If applicable, remit sales tax to your state. Cancellations occurring after November 1<sup>st</sup> will incur a \$300.00 cancellation fee. You are agreeing to pay in full for any merchandise that is not returned by February 1<sup>st</sup>. Delinquent accounts referred to our collection agency will be charged 25% of the balance due in addition to the past due balance.

*\*\*By signing this agreement you are acknowledging the acceptance of the above Terms & Conditions\*\**

**SPONSOR'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**SALES REPRESENTATIVE:**

**EMAIL:** [info@myholidayfair.com](mailto:info@myholidayfair.com)

**PHONE:** 877.842.0624    **FAX:** 800.640.1868

**OFFICE USE ONLY**	
KIT	ACCT
PCN: ____	PIC: ____ PRINT: ____ EX: ____ MOC: ____