



My Holiday Fair Reservation Form

1522 Main St., Anderson, IN 46016

www.myholidayfair.com

Phone: 877.842.0624 Fax: 800.640.1868

SCHOOL NAME: _____

SCHOOL ADDRESS: _____

CITY, STATE, ZIP: _____

SCHOOL PHONE: (_____) _____ SCHOOL FAX: (_____) _____

SPONSOR'S NAME: _____

SPONSOR'S PHONE: (_____) _____ (_____) _____

SPONSOR'S EMAIL: _____/_____

PROGRAM DATES: ____/____ THRU ____/____ ARRIVAL DATE: ____/____ ENROLLMENT: _____

**please note that your kit of merchandise will arrive at the school approximately 5-7 business days before the sale starts

Which one will you be using?

SPONSOR WEBSITE & MOBILE CASH REGISTER? YES/NO

CASH REGISTER ON LOAN? YES/NO (Cash registers are required to be returned with unsold items and are subject to availability.) **please note that cash registers are **NOT** pre-programmed when you receive them. You must program price codes/prices into the cash register

EARLY Sign on bonus: (available until October 31)

A: 6' Stocking filled with toys **B:** Steel Handle Hallway Cart **C:** Kids Kash (600 student max) **D:** 8' Inflatable Snowman
E: Kindle Fire

RESERVATION FORM TERMS & CONDITIONS:

OBLIGATIONS OF MY HOLIDAY FAIR TO PROVIDE:

- Parent letters in English & Spanish
- Wall Posters
- Money envelopes
- Small, Medium & Large Gift Wrap Sacks
- Large Take Home Sacks
- 1 FREE next business day delivery on reorder
- Pop the Top and Shop Display Boxes
- Helpful Hints Manual
- Table Covers
- Price Coded Merchandise
- UPS Return Labels
- Mobile Cash Register App

OBLIGATIONS OF SCHOOLS/ORGANIZATION:

Please place all return merchandise boxes in the office with the provided UPS return labels. **Payment is due within 2 weeks of the end of the fair** (exception, if the fair ends the last week of school before winter break payment is due no later than January 15th or a \$50.00 late fee will be added.) Mail payment to: My Holiday Fair - 1522 Main Street - Anderson, IN 46016; or Fax payment to 800-640-1868 using our CHECK/CC by fax form. Please do not send your payment in the box with returning merchandise. **No invoice will be sent. Your inventory control sheet will serve as your invoice and receipt.** My Holiday Fair does not collect sales tax. If applicable, remit sales tax to your state. Cancellations occurring after November 1st will incur a \$300.00 cancellation fee. You are agreeing to pay in full for any merchandise that is not returned by February 1st. Delinquent accounts referred to our collection agency will be charged 25% of the balance due in addition to the past due balance.

By signing this agreement you are acknowledging the acceptance of the above Terms & Conditions

SPONSOR SIGNATURE: _____ **DATE:** ____/____/____

SALES REPRESENTATIVE:

EMAIL:

PHONE:

FAX:

OFFICE USE ONLY	
KIT	ACCT
PCN: _____	PIC: _____
PRINT: _____	GM: _____

